

SCFD BOARD OF DIRECTORS MEETING

March 25, 2010

1:00 pm

Four Mile Historic Park

Meeting Minutes

SCFD Board members present: Chair James Harrington, Vice Chair Jim Martin, Secretary Councilwoman Marcia Johnson, Treasurer Joseph Arcese, Kathy Kucsan, Khadija Haynes, Kathleen Stapleton, Dave Montez, Kathryn Spuhler, Bob Grant, and Shepard Nevel

SCFD staff present: Peg Long, Executive Director, Program Manager Nancy McCamey, Program Manager Donna Smith, Office Administrator Sheila Mieger, Program Assistant Cassiope Sydoriak

1. Introductions

James Harrington called the meeting to order at 1pm, followed by introductions. A quorum was present.

2. Oath of Office

James Harrington swore Kathryn Spuhler in as the Douglas County representative to the SCFD Board.

3. Approval of January 28, 2010 Board Minutes

Khadija Haynes motioned to approve minutes. Jim Martin seconded. The motion to accept the minutes passed.

4. Reports

4.1 Treasurer

Joseph Arcese reported the January 2010 SCFD sales and use tax revenue was \$2,791,471.19. This compares to January 2009 tax revenue of \$2,730,508.89. The variance is \$60,062.30. This is a 2.23% increase in 2010 over month-to-date (MTD) and year-to-date (YTD) 2009. This is the third consecutive month of reported MTD increases since August 2008.

Five banks have responded to the RFP sent out requesting proposals for a primary bank for SCFD. Proposals are due on April 9. Staff and Joseph Arcese will interview banks on May 4. The Board will make a final discussion at the May 27 meeting. UMB bank is SCFD's current bank. They are sending in a proposal. Marcia Johnson asked to be recused from the process due to her spouse working for UMB.

4.2 Chairman

James Harrington asked the Board to sign conflict of interest/disclosure statement. A few of the Board members have concerns with the statement as written. James asked Peg Long to put the discussion on the agenda for the Board planning session taking place April 7.

James passed around the Tourism Star award SCFD received from Visit Denver. Peg read a letter from Denver City Councilwoman Lehmann congratulating the SCFD on the award.

4.3 Executive Director

- Peg requested that an additional board member volunteer to interview the banks in addition to Joseph Arcese. She also asked for signatures for the new signer bank cards.
- Miller Coors filed a law suit to recover use taxes they should not have paid. According to the Department Of revenue, SCFD's share of the recovered taxes plus interest is \$119,983.79. This payment will be taken out of the April tax warrant. The administrative budget will take a hit of \$900. Tier I will be affected in June. Tier II will be affected in September. Tier IIIs will be affected in October 2011. Peg hopes revenues will be up for the rest of the year so the impact won't felt too hard. Peg has asked for a statement in writing from the Department of Revenue. When she knows more details she will inform the Board. Dave Montez asked that the statement include language stating the problem with collection has been fixed and won't occur again.
- As of March 25, 264 Tier III grant applications have been received from three counties. This is a slight increase over last year.

5. Other Matters

- James Harrington shared Kathryn Spuhler's credentials.
- Pat Braden, Douglas County Cultural Council chair, spoke to Kathryn's accomplishments on the Douglas Council. She also reported on the groundbreaking ceremony for a new Lone Tree Cultural Center. The building will open in August 2011 and contain a 500 seat auditorium.

6. Adjournment

Jim Martin motioned to adjourn the meeting and Kathleen Stapleton seconded. The motion was passed and the meeting was adjourned at 1:40 p.m.


Secretary