

# SCFD BOARD OF DIRECTORS MEETING

October 22, 2009

1:00 pm

Mudra Dance

Meeting Minutes

**SCFD Board members present:** Chair James Harrington, Vice Chair Stevan Strain, Treasurer Jim Martin, Marcia Johnson Secretary, Joseph Arcese, Mark Addison, Bob Grant, Kathleen Stapleton, Dave Montez and Shepard Nevel

**SCFD Board members absent:** Khadija Haynes

**SCFD staff present:** Peg Long, Executive Director, Program Manager Nancy McCamey, Program Manager Donna Smith, Office Administrator Sheila Mieger

## 1. Introductions

James Harrington called the meeting to order at 1:10 pm, followed by introductions. A quorum was present.

Namita Khanna, Executive Director of Mudra Dance, welcomed the Board and gave a presentation on Mudra Dance.

## 2. Approval of August 27, 2009 Board Minutes

Dave Montez motioned to approve minutes. Mark Addison seconded. The motion passed.

## 3. 2009 Budget Review and Discussion

Although revenue continues to be down 15% Peg Long does not recommend adjusting the budget. The current budget is satisfactory to operate through the remainder of the year. Jim Martin is in concurrence. Bob Grant asked if there is a concern regarding the Tier III checks distributed this month. Peg said there was not. The office automatically holds back 10% of the budgeted Tier III distribution every year as a cushion to cover any decrease in actual revenues vs. projected. This year an additional 12% was held back due to the economic downturn. If the held back funds are not needed to cover the Tier III distribution, those funds are rolled forward into the next Tier III distribution. Bob Grant asked for clarification regarding the amount Tier I and Tier II groups were projected to receive. Peg said the amount projected will be down. The office only distributes to Tier I and Tier II funds actually received.

## 4. 2010 Budget

Peg Long reported the 2010 budget has been posted for a month as required by statute. She has received no comments. The PERACare health insurance premiums for 2010 have not been issued as of the meeting. Peg estimated a 9% increase. The office pays each employee's health insurance premium up to the cost of Kaiser's HMO premium. If an employee wants a different plan the employee pays the difference. Joseph Arcese mentioned the amount projected to be transferred out of reserves in 2010 is more than what is projected to be in reserves. James Harrington said although it is true a small increase in interest rates would change the amount needing to be withdrawn. Bob Grant asked if the Board should develop a backup plan in case interest rates don't go up. Stevan Stain said one option we have is going before the legislator to ask that the three-quarters of one percent administration operation allotment be increased. Jim Harrington said another option is to go to the funded groups asking them to take less. Jim Martin reminded the Board that it would not take a big change in interest rates to turn things around. James Harrington said a 1% uptick in interest rates would increase operating revenues by \$80,000. Bob Grant suggested this economic downturn could have a silver lining. If the operating income could be increased without going before the voters it could be the time to address the office budget needs. Mark Addison cautioned the Board about doing such an act. The Tier Is and Tier IIs will be very concerned. James Harrington asked Peg to put the topic on the Board Retreat agenda.

## Resolution

Mark Addison motioned to approve Resolution 09-10: Pertaining to Expenditures and Revenues for the General and Expendable Trust Funds and Adopting the 2010 Budget. Stevan Strain seconded. The motion passed.

## 5. Rex Morgan Tribute Artist Recommendation

Marcia Johnson shared with the Board the process the Rex Morgan Tribute committee used to select the artist and art work. The artist selected is Patrick Marold. The piece proposed is a 7 1/2 foot layered glass structure that exhibits two intersecting hemispheres that form a focal void through which sight and sound can pass. James Harrington asked how

vulnerable the piece would be to the elements. Marcia said as far as weather is concerned it won't affect the piece. The artist said he could repair most anything including damage by vandals. Stevan Strain asked if the current art pieces in the complex have been vandalized. They have not to Marcia's knowledge. Lewis Sharp will be the key liaison working with the artist going forward. Joseph Arcese asked if there was any other piece like it in the area. Marcia said the Holocaust Museum in Boston is the closest. Mark Addison said he thought the piece was very attractive.

Donna Smith shared the names and backgrounds of the committee members including local artist Ed Dwight, former award winners and former Board members. The budget for the project is \$60,000. \$41,100 has been pledged. \$8,975 has been received. Bob Grant asked when the installation would take place. Donna said a contract has not been signed but the committee is proposing a year from now. Peg said the committee checked Patrick's references and his track record is very good for on-time, within budget completion. The SCFD is the fiscal agent. Peg Long and Holly Osgood are the signers on the account. No tax funds will be used to produce this project. Stevan Stain asked if the piece would be donated to the City of Denver. Donna said the committee is working on an agreement with the City that would include accepting the donation and maintaining the piece. Shepard Nevel asked if the agreement with the City be confirmed before proceeding with the project. Bob Grant asked if there is a funding mechanism in place to allow for the addition of names. Peg said administration funds can be used.

Shepard Nevel motioned to approve the artist selection, Patrick Marold, and his proposed piece for the Rex Morgan Tribute. Joseph Arcese seconded. The motion passed.

James Harrington thanked the committee for a job well done.

## **6. Reports**

### **6.1 Treasurer**

Jim Martin reported ColoTrust interest rates are at .31% for Plus. Sales and use tax revenues are down 15.81% total year to date. August 2009 is down 15.22 % compared to August of 2008.

### **6.2 Chairman**

James Harrington reported Polarpalooza was a wonderful event.

The Board will conduct a review of the Executive Director, Peg Long during December. James will provide Peg with a format and seek input from all board members. He asked Board members to give him any questions they would like Peg to address. Peg asked if there were any persons outside of the Board they would like to get feedback from. It was suggested CEOs of the Tier Is and a few Tier IIs be consulted. Shepard Nevel asked that the contact with the Tiers be handled in a way to insure their confidentiality. Peg suggested Heidi Messer, SCFD Accountant and Allen Pogue, SCFD lawyer also be contacted.

### **6.3 Executive Director**

Peg Long introduced Gay Porter DeNileon. For her graduate school capstone project Gay is conducting a survey of the Tier III organizations to get a feel of who the organizations are and how they can best be served leading up to reauthorization. Gay asked if she could make a presentation of her results to the Board in January. The Board agreed.

Polarpalooza was highly successful. 18,600 attended according to Zoo gate count. Photos from the event are posted on Facebook which is accessible from our website. Television broadcasts covering the event were on the noon and evening newscasts. Rep. Karen Middleton of Aurora read Governor's proclamation. Senator Shawn Mitchell of Broomfield, prior SCFD bill sponsor, spoke about the importance of SCFD and regional collaboration. Other elected officials and dignitaries, county cultural council members & SCFD board members were present. James Harrington presented a bucket of fish to the Zoo to feed the polar bear. Some 60 SCFD-funded organizations entertained & enlightened public throughout the day. SCFD distributed 2,500 mini-cupcakes, 20th anniversary pencils & info at our booth. Throughout October Rocky Mountain PBS is airing three spots to celebrate SCFD's 20th anniversary – These are being sent to all of the SCFD-funded organizations and will be posted on SCFD and RMPBS websites. The Art Museum celebration and other organizations offered free events from October through November.

Peg proposed to the Board in lieu of staff raises the SCFD office be closed the week between Christmas and New Years, Monday, December 28 – Thursday, December 31. She asked that these be paid days off. James Harrington said

it would be a 1.5% benefit per employee. Bob Grant motioned to approve the SCFD office be closed December 28 – December 31, 2009. Kathleen Stapleton seconded. The motion passed.

**Revised Nondiscrimination Policy and Inclusiveness Statement**

Peg provided the Board with two versions of the amended nondiscrimination statement. Version A includes gender expression and version B does not. Bob Grant spoke to the questions he raised at last month’s meeting. He was concerned that the revised policy version A would be an expansion of the State nondiscrimination statute. Based on the research provided by Peg, he does not believe version A creates a new legal standard. He would support adopting version A. Mark Addison asked if it was necessary for us to highlight what is in Colorado State Law. Peg Long said in the application process it is asked of organizations to supply their nondiscrimination statement. This reminds people what the law says. It is too vague to say simply that an organization is in compliance with Colorado State law. James Harrington said people look for a specific statement. Marcia Johnson asks if it means any group that holds events in non-accessible places is not in compliance. Shepard Nevel said this statement does not address that. Accessibility is a separate issue.

Dave Montez motioned to approve the SCFD Nondiscrimination Policy. Dave Montez seconded. The motion passed. Peg also presented an SCFD inclusiveness statement and explained that the language is similar to that of other governmental entities. Mark Addison motioned to approve the SCFD Inclusiveness. Kathleen Stapleton seconded. The motion passed.

**7. Other Matters**

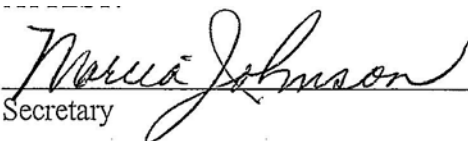
No other matters were presented.

**8. Public Comment**

Donna Smith reported Rex Morgan invitations will be mailed next week.

**9. Adjournment**

Dave Montez motioned to adjourn the meeting and Stevan Strain seconded. The motion was passed and the meeting was adjourned at 2:45 p.m.

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Secretary